EUXTON PARISH COUNCIL

Meeting arrangements: Full Council Meeting

Thursday, 16 March 2017, 7.15 pm start

Annexe, Euxton PC Community Centre, Wigan Road, Euxton

AGENDA

1. **Apologies**

2. **Declarations of Interest and Dispensation Considerations**

Members are reminded of their responsibility to declare any interest in respect of any matters contained or brought up at any point in this meeting, in accordance with the current Code of Conduct. Council will consider dispensation requests.

3. Minutes of Council Meetings

Council Minutes of the last meeting, approve their signing as a correct record (Item 3)

4. **Statutory Business**

- 4.1 Councillor vacancies – consider to co-opt an applicant from the three applicants
- 4.2 Planning - Consider application list report from Lead Member for Planning, ratify responses made between meetings or to meet deadlines.

5. **Public Participation**

Matters brought to the Parish Council by residents. Residents will have twenty minutes set aside during which each resident shall have three minutes.

6. Financial Items

- Approve Expenditure (Item 6.1)
- 6.2 Receive financial reports 1, 3 & 4 (Item 6.2)
- 6.3 Disposal of asset (Item 6.3)

Sealing of Documents 7.

- Greenside Recreation Fields to sign the new lease
- Spice Time Credits proposal to sign up to the Time Credits scheme (Item 7.2)

8. Honouring Residents with Outstanding Achievements

Discuss creating a scheme and method of honouring villagers who have made outstanding contributions or have achieved awards, in the past and recently (Item 8)

9. Wikipedia Euxton Entry

Euxton's entry on Wikipedia does have a few updates which need to be put forward, MT proposes Council should submit some corrections, see entry at www. wikipedia.org/wiki/Euxton (Item 9)

10. Committee Updates

Matters for information

Notify the Chair prior to the meeting start of any item to be brought up under this section. Only items of information, referral to another authority, or matters offered for consideration at a future meeting can be raised. No legal decisions can be taken.

Full Council meeting dates 2017: 20 April, 18 May, 15 June, 20 July, 21 September, 19 October, 16 November, TBC December

Newsletter deadlines: 10 February for the March issue; 12 May for the June issue; 11 August for the September issue; 10 November for the December issue

Published: 06/03/17

PRIVATE, PART II ITEMS

It is proposed that this item will be considered in private to accommodate any questions by Councillors regarding the contractors' tenders. The result of the decision will be published in the minutes.

Proposed:

Exclusion of Press and Public

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and defined in Schedule 12A of the Local Government Act 1972, Part 1 ss1-4. It is proposed that, because of the confidential nature of the business to be transacted the press and public are excluded from the forthcoming items of business.

12. Bowling Green, Bowling Green Committee

- a) Consider recommendations by the Committee to choose contractors for the Building of the Green and creation of additional car parking area (Item 8a)
- b) Consider a draft budget for the project, in relation to the s106 fund (Item 8b)

2 of 2

CLERK

Published: 06/03/17

MINUTES of the Council Meeting held 16 February 2017 at 7.15 pm at The Annexe, Euxton PC Community Centre, Wigan Road, Euxton.

Present Cllr J Bamber (Vice Chair) Cllr C Jones Cllr A Reed

Cllr M Bamber Cllr E Jones Cllr A Riggott
Cllr P Fellows Cllr J Matson Cllr G Rypel
Cllr M Jarnell Cllr A Platt Cllr V Thornhill

Cllr N Hall Cllr K Reed (Chairman)

Members of the public 1

1. Apologies Cllrs A Caughey, J Caughey, S Wellerd

2. Declarations of Interest

Cllr Platt declared a pecuniary interest in items forming part of agenda items 6.1 as a relative of an employee.

3. Minutes of Council Meetings

Resolved: Minutes of the Council Meeting on 19 January 2017 were agreed to be an accurate record, and signed by the Chairman.

4. Statutory Business

Planning

17/0052/FUL Calista café – Response: The Parish Council is content with the proposal provided that the Borough Council is content that this would be approved development within the Green Belt.

17/00106/TPO Chancery Fields – Response: The Council has no objection to some trimming of the tree provided that its character and health can be maintained.

17/0080/FUL Barons Way – Response: Council objects to the proposal because it extends well beyond the building line on Baron's Way

17/00068/TPO Fieldside Avenue – Response: EPC requests that CBC only permit the loss of four trees if it can be justified in the interests of those remaining. The reduction of the other trees should be kept to a minimum. Otherwise EPC objects to the loss of these trees

16/00633/OUTMAJ Gleadhill – Parish Council objected at the recent Development Control meeting – it has now been postponed for a site visit and will be on the March agenda.

7.25 TR Arrive

16/1169/CTY Balshaw Lane Primary School – updates are that the yellow lines have been painted, school has the no parking signs but only use in the mornings and the school safety officer is due to visit school later in February. Lead member will prepare response to be sent in objecting to issues of the expansion.

Resolved: Council agreed for the Lead Member for Planning to speak on behalf of the Council at the Development Control meeting, and to the above responses.

5. Public Participation - Residents and Police Matters

Resolved: Council resolved to suspend standing orders.

Resident did not want to speak.

Resolved: Council resolved to restore standing orders.

6. Financial Items

6.1 Approve Expenditures

Council were informed of a change to one of the cheques, Chq No 4431 is now DeliveredNW Ltd of r £279.62

Resolved: Council approved the expenditures contained in report 1.

Creditor	Description	Total £
Easy Websites	SO for website	24.00
ВТ	One bill	28.05
Quickbadge	AED and ELF badges All Purposes Committee	61.00
HiViz Workwear	Hi-viz vests children's sizes "	46.89
1st Euxton ROF Scouts	Grant (APC 2/2/17)	300.00
Euxton Gardening Club	Grant (APC 2/2/17) - cash	200.00
Euxton Contact Centre	Grant (APC 2/2/17)	300.00
Cardiac Science	Trainer unit (APC 2/2/17)	312.00
DWG (NW) Ltd	Millennium Green path works interim	2350.00
CRE Products	Bike marking pens from Healthy Streets	15.75
Studholme-Bell Ltd	Processing payroll to 31/12/16	156.00
C & W Berry Ltd	Hardware	36.48
Delivered NW Ltd	March newsletter distribution	279.62
Employees	Salaries total for January 2017	4578.26
Petty cash receipts	Petty cash items	75.00
		8763.05

6.2 Receive financial reports 1, 3 & 4

Resolved: Reports were received.

7. Consultations

- 7.1 Chorley Council Draft Central Lancashire Employment Skills Supplementary Planning Document Consultation was noted
- 7.2 Chorley Council Revised Private Sector Housing Assistance Policy

Resolved: Council agreed with the three questions asked in the consultation document.

8. Euxton War Memorial

Resolved: Council agreed to fly a Union Flag and a Services flag around Remembrance time only.

9. Bus Service

Removal of 347 Service from Dawbers Lane

Resolved: Council agreed to write to request a couple of return services are diverted to run through Euxton again.

10. Safer Road Fund

Dawbers Lane possible road improvement funding

Resolved: Council agreed to write to Lancashire Highways to ensure a strong bid is submitted and we are consulted when a final design is being drawn up.

11. Committee Updates

All Purposes Committee – Chair reported from the recent meeting that Christmas was discussed, for 2017, the defibrillator project progress, volunteering dates were set, grants were confirmed, ordered additional volunteer kit items.

Euxton Library Working Group – Chair reported the first community meeting will be on Tuesday 14th March, there had been no further updates from LCC.

Neighbourhood Meeting – representative reported on the discussions overs the choices of projects to take forward, it was discussed that the footpath 22 project was chosen along with a planting scheme which included parts of Euxton and a book chair project which was unconfirmed due to lack of information. The Chair of the meeting had asked before the projects were presented that he wanted to see what financial contribution was coming from the parish councils and this was discussed at length. The Council was pleased that its projects had been chosen and will await the footpath one to be costed. Clerk to look at the terms of the meeting about asking for contributions. The AED at the coffee cow will be located to the new Lancaster Way community centre.

Bowling Committee – Chair updated that at its recent meeting the members had got through a lot of work, agreed ITTs which have been sent out and due back in on 6th March, sewer and tree works. The canopy discussion was deferred and the building works was to be clarified with the chosen contractor.

Millennium Green pond project was enquired about – Project Manager informed that the project management company had been chosen and was on with designing and specifying for the works.

15. Matters for information

The consultation responses had been circulated to all following the consultation on the Chorley Rugby Club and Westway fields land proposal.

Chair informed that she had been 'drawn from the hat' to attend a Garden Party at Buckingham Palace in Summer.

A Councillor informed that the Cherries play area had been partially fixed with hole being filled and matting repaired but, photos had been sent to the Clerk to pursue as the area is not in a clean and fully maintained state. Clerk is progressing.

A Councillor informed that an 'adoptions' list, which was discussed at the Neighbourhood meeting has been requested so we can see what is on/or not on the list.

A Councillor is progressing the story of the resident awarded the Legion D'Honneur Award.

Members discussed the idea of a 'freeman' of the village scheme and Clerk mentioned the idea of the volunteer star award each newsletter – Clerk will progress to the committee.

The Chairman declared the public part of the meeting closed.

8.50 pm

4. <u>Statutory Business</u>

4.1 Casual Vacancy

Consider to appoint from the three applications received for the casual vacancy.

Applications received from:

Mr Peter Lowther of Wigan Road

Ms Helen Tune of Kingsway

Mrs Catherine Bramwell of Culbeck Lane

Miss Jennifer Walsh of Euxton Hall Mews

Euxton Parish Council – Monthly Planning Report

Item 4b

16TH MARCH 2017

DATE VALIDATED, APPLICATION NO,	LOCATION PROPOSAL	COMMENT/RECOMMENDATION
17/02/2017 No applications		
24/02/2017 17/00147/FULHH	155 Wigan Road 2 storey side extension following demolition of existing single garage	On corner with Village Croft and proposed extension will intrude mostly onto Village Croft. However, there does not appear to be any established Building line on Village Croft and properties on the other side are also close to the road. Suggest No comment, although the extension will close down the entry into Village Croft and make it look rather narrow.
24/02/2017 17/00141/FULHH	Yarrowdale, Pincock St Front bay window extension, loft conversion with dormers and balcony, canopy enlargement over front entrance, pitched roof over existing rear extension and new vehicular and pedestrian access.	No comment
03/03/2017 17/00154/FULHH	26 Empress Way Single storey front and side extension	No comment
03/03/2017 17/00198/FULHH	24 Horseshoe Drive, Buckshaw Rear conservatory	No comment
03/03/2017 17/00198/FULHH	24 Talbot Drive single storey side and rear extension (following demolition of carport / garage and conservatory)	Property has a long wide front drive so no parking issues No comment

MONTH MARCH YEAR 2016/2017 Item 6.1

EXPENDITURE

Date	Creditor	Description	Invoice Ref	Cheq No	Total	Vat	Net	Budget	Power or S137	Cheque Cleared	VAT Claim
17-Feb	Keep Britain Tidy	Posters	214	Debit	5.00		5.00	02-2		17/02/17	
21-Feb	Tesco	Batteries for Defib Trainer	215	Debit	9.99	1.67	8.32	02-2		21/02/17	
					14.99	1.67	13.32				
01-Mar	Easy Websites	SO for website	216	DD	24.00	4.00	20.00	02-10			
08-Mar	BT	Telephone services	217	DD	106.12	17.68	88.44	02-11			
16-Mar	Chorley Council	Land lease	218	4439	6.00	1.00	5.00	06-8			
16-Mar	Paper Rabbit	Printing of March newsletter	219	4440	857.00		857.00	02-3			
16-Mar	DWG NW Ltd	Repairs on Mgreen bridge	220	4441	260.00		260.00	06-4			
16-Mar	DWG NW Ltd	Disabled access excl handrail	221	4442	4020.00		4020.00	05-8			
16-Mar	DWG NW Ltd	Disabled access handrail	222	4443	2000.00		2000.00	05-8			
16-Mar	E-on	Electricity at pavilion	223	4444	85.33	4.06	81.27	06-1			
16-Mar	Sam Croniken	Tree trimming	224	4445	600.00	100.00	500.00	07-3			
	Employee 1	Reimbursements	225	4446	96.58	16.10	80.48	06-8			
16-Mar	Employees	Salaries total for March 2017	226-230	4447-4451	4658.55		4658.55	01/2-1/2-2			
28-Feb	PrintQuarter	Prints for DC meeting, Gleadhill	231	4452	10.50	1.75	8.75	02-1			
			TOTALS		12724.08	144.59	12579.49		0		

CUM TOTAL 155008.61 7272.72 147735.89

Chq 4438 voided Transfer cheque from TSB to RBS of £15,000

EUXTON PARISH COUNCIL

Item 6.2

Income Report 2016 / 2017

				Budget a				>						
)ate	Description	Inv	£	Adverts	Training	Flower Sponsor	Pitch Fees	Leng's Revenue / Amenity	CIL	VAT Element	Precept / Bank Interest	Other	Other	
				02-3	03-1	06-3	06-9	06-9	08-3	08	08	08		
08-Apr	Precept		100323.00								100,323.00			
	Grant		1709.00									1,709.00		
15-Apr	MK Illumination (Refund)		796.86							132.81			664.05	
29-Apr	RBS interest		8.06									8.06		
06-May	RBS Compensation/sorry		50.00								50.00			
06-May	Home Truths (advert)	035	75.00	75.00										
10-May	CBC CIL Monies		49185.33						49185.33					
16-May	Santander Compensation/sorry		20.00	-							20.00			
31-May	RBS interest		8.65								8.65			
15-Jun	Santander interest		26.65								26.65			
17-Jun	Co-op bank interest		43.33 522.00								43.33			522.00
22-Jun 28-Jun	Mrs Wallis (seat)		68.00	68.00										522.00
	Busy Bodies (advert)		220.00	220.00										
28-Jun 30-Jun	War Memorial Club (advert) RBS interest		6.60	220.00							6.60			
30-3un	ND3 interest		0.00								0.00			
OF III	PPS Companyation/party		100.00								100.00			
05-Jul 11-Jul	RBS Compensation/sorry TSB Interest		100.00 2.19	\vdash							100.00 2.19			
13-Jul	Busy Bodies (advert)		157.00	157.00							2.19			
15-Jul	Santander interest		30.76	137.00							30.76	+		
29-Jul	RBS interest		5.94								5.94		+	
20 301	5		5.54								0.04			
05-Aug	M'cr Prop Svs (contract)		510.00					510.00						
08-Aug	HMRC Vat Claim		3415.34					510.00		3,415.34				
09-Aug	TSB Interest		1.99							5,715.54	1.99		+	
15-Aug	Santander interest		31.80								31.80			
22-Aug	Glovers (sponsor flowers)		200.00			200.00					51.00		+	
23-Aug	Lawrence Hunt Spar (spon flow)		200.00			200.00								
31-Aug	RBS interest		6.03			200.00					6.03			
or Aug	NEO INCICA		0.00								0.00			
06-Sep	RBS Charge refund		10.00								10.00			
09-Sep	TSB interest		2.12								2.12			
13-Sep	BV Nursery (spon flower)		200.00			200.00					2.12			
15-Sep	Santander interest		31.81			200.00					31.81			
16-Sep	CoOp Interest		42.89								42.89			
20-Sep	Wildlife Gardner (advert)		35.00	35.00							42.00			
20 OCP	EGFC (pitch fees)		840.00	55.00			840.00							
	EGFC (pitch fees)		240.00				240.00							
	Right at Home (advert)		280.00	280.00			210.00							
	Oakden (advert)		35.00	35.00										
30-Sep	BT Wayleave		114.80	55.00										114.80
30-Sep	RBS1 interest		4.36								4.36			
** ***														
03-Oct	Lee Baron		500.00					500.00						
15-Oct	Santander		30.80								30.80			
10-Oct	TSB Interest		2.12								2.12	1		
31-Oct	RBS Interest		1.89								1.89	1		
												İ		
08-Nov	CBC CIL		20471.60						20471.60					
09-Nov	TSB Interest		2.06								2.06			
14-Nov	Euxton PreSchool (advert)		300.00	300.00										
15-Nov	Santander interest		25.16								25.16			
30-Nov	RBS Interest		0.68								0.68			
09-Dec	TSB interest		2.06								2.06			
15-Dec	Santander interest		15.41								15.41			
16-Dec	Five Acres (advert)		70.00	70.00							2			
16-Dec	CoOp Interest		42.92								42.92			
30-Dec	RBS1 interest		0.21								0.21			
09-Jan	TSB interest		1.85								1.85			
16-Jan	Santander interest		15.95								15.95			
31-Jan	Barclays interest		0.13								0.13			
-														
06-Feb	M'cr Prop Svs (contract)		510.00					510.00					+	
17-Feb	Petty Cash fund returned in		300.00								300.00			
13-Feb	Mortgate Mkt (advert)		300.00	300.00							220.00		+	
28-Feb	Home Truths		300.00	300.00									+	
28-Feb	RBS Interest		0.10	555.66							0.10		+	
_0 1 00	o morost		5.10								0.10		+	
													+	
													+	
	1		1	1				1			-	-		

Notes *1 Vat element needs returning to HMRC, back into Christmas budget 04-2 (VAT sorted/received 8/8/16)

Prepared by RFO 08/03/2017

EUXTON PARISH COUNCIL

Item 6.2

Bank Reconcilliation	Financial year ending 3	1 March 2017	
Balance per bank statement as at	28 February 2017		
		£	£
RBS Current	28/02/17	874.68	
RBS High Interest Account	28/02/17	7,572.05	
RBS Current 2/Debit Card	28/02/17	4,000.00	
TSB Business Instant Access/Treasu		25,014.39	
Co-op Fixed Rate Deposit	21/12/16	50,129.14	
•	31/01/17	75,228.34	
Santander Business Savings			
Barclays Bank	28/02/17	75,000.00	007.040.00
			237,818.60
Less: any unpresented cheques as at		_	
Month			
Feb)	800.77 -	
	4426	312.00 -	
	4428	15.75 -	
		-	
		-	
		_	
		_	1,128.52
			.,
Add: any unbanked cash		0.00	0.00
Net bank balances as at:	28 February 2017		236,690.08
	_0 : 00:00., _0 ::		
Cash Book as at:	28 February 2017		
Opening Balance	•		196,522.16
Add: Receipts in the year			182,452.45
Less: Payments in the year			-142,284.53
Less. I dyments in the year			236,690.08
			230,090.00
Cook Book on at:	40 March 0047		
Cash Book as at:	16 March 2017		400 500 40
Opening Balance			196,522.16
Add: Receipts in the year			182,452.45
Less: Payments in the year			-155,008.61
			223,966.00

Budget Breakdown Report 2016/2017 (cumulative for year)

Budget Codes	Description	Committee	Precept 16/17	Carried fwd from 15/16	Total Budget avail 16/17	Spend to Date	Income 2016/17	Budget Via	Budget Balance
01 Employe	ees								
01-1	Employees	Per	56000		56000	54749			1251
01-2	HMRC Liabilities	Per			0	114		2500	2386
02 Houseke	eeping								
02-1	Mileage	Per	1600		1600	1433		200	367
02-2	General Office - stationery, copy, post, IT, tel	PC	1400		1400	1490			-90
02-3	Publicity - newsletter/AnnRep/ Other	AP	3000		3000	4915	1840		-75
02-4	Insurance	С	2750		2750	1627			1123
02-5	Subscriptions	С	1500		1500	1115			385
02-6	Audit	С	900		900	580			320
02-7	Legal Fees/Planning Investigations	С	2500		2500	1798			703
02-8 02-9	H&S working from home advice Advice/assistance on NIC/VAT	Per Per	2000 1500		2000	0 1602			2000 -102
02-9	Website maintenance	AP	240		1500 240	240		540	540
02-10	IT/Laptop/Hardware	Л	2000		2000	1279		340	721
02-12	Room hire		2000		0	501		900	399
03 Council				-		1			
03-1	Training/Conference Fees	С	350	5000	350	940	0		-590
03-2 03-3	Elections and Parish Poll Fund General Reserve Contingency	C C	5000 18440	5000 20000	10000 38440	0		-20540	10000 17900
04 Grants/S 04-1 04-2	Grants Christmas Celebrations	AP AP	3000 500		3000 500	2295 728	664		705 437
	Events/Projects								
05-1	Euxton Gala	AP	500		500	656		200	44
05-2 05-3	Speed Indicator Device new plates Neighbourhood Plan	AP	150 0	2000	150 2000	0			150 2000
05-3	Comms and social media methods	AP	50	2000	50	0			50
05-5	Increase public involvement work	AP	250		250	46			204
05-6	Finance software	7.0	200	2050	2050	669			1381
05-7	ROF Lamp Post project	AP	2000	2000	2000	0			2000
05-8	Millennium Green project	L	4000		4000	23675		20000	325
05-9	Heritage/Sign project	AP		1000	1000	1115	115		0
05-10	Defibrillator project				0	15434		15000	-434
05-11	Queens 90th Birthday				0	625		1200	575
06 Amonitu	/I le: liev								
06 Amenity	Utilities	С	1000		1000	847			153
06-2	Gardens/Planting	AP	3500		3500	5070	600	+	-970
06-3	War Memorial	AP	500		500	17	300		483
06-4	Millennium Green - grass cuts, maint	L	4000		4000	3475			525
06-5	All Purposes Committee	AP	2500		2500	2731	522		291
06-6	Greenside Pitch Maintenance	L	4000		4000	4109			-109
06-7	Play Equipment Replace Scheme	L	10000	5124	15124	0			15124
06-8	Amenity/Open Space RRM	L	13500		13500	11061	2600		5039
07 Large B	rainat Savings								
07 Large Pi	oject Savings Land Fund/Amenity Play	L	0	18684	18684	0		ı	18684
07-1	Street Sweeping Machine Fund	AP	J	4000	4000	0			4000
07-2	Bowling/Boules Project	BC	30000	62500	92500	900			91600
	.,			•	-			I.	
08 Other							106455		
08-1	Healthy Streets		0	817	817	216			601
08-2	Ransnap Brook		0	279	279	1696	60057	20000	279
08-3	CIL					1686	69657	-20000	47971
	+								
	1			l	l			I .	
			178630	121454	300084	147736	182452		228346

VAT total on purchases

^{£7,128.13}

exl vat

May 2016 Council decisions to create new budgets and move some budget amounts, from 03-3 £20540
 July 2016 Council decisions - transfer £15,000 and £5,000 from 08-3 to 05-8 Millennium Green which replaces a decision at June 2016 Council meeting to move £9500 and £9000 from various budgets to the 05-8 budget, following confirmation CIL monies can be used

*3 £25,000 of this fund allocated to Bowling project

6. <u>Financial Items</u>

6.3 Disposal of asset (Item 6.3)

Council has a large trailer and a small trailer.

The large trailer is stored in the pavilion building. Since its purchase in April 2003 for £995 (ex vat) it has not been used very often.

To enable the pavilion to be altered, ready for use also for Bowling Green equipment, by creating doors at the rear of the building (overlooking the green side) the trailer needs to be stored/disposed of off-site.

Consider whether to find storage for the trailer or,

Consider putting the trailer up for sale and how to carry this out.

Lancashire/Chorley Time Credits Scheme

Council decided on 16 June 2016 to sign up to the scheme, and for it to be administered through the All Purposes Committee.

Following this the All Purposes committee nominated Councillor Eric Jones, who submitted the application forms for the scheme.

These forms have now been the application process and, the decision before you is to agree to sign up to the scheme and offer Time Credits for anyone carrying out volunteering work for us.

More info at www.chorley.gov.uk/Pages/AtoZ/Lancashire-Time-Credits.aspx

<u>Recommendation</u>: Council signs up for this scheme and begins offering Time Credits to volunteers.

TIME CREDITS NETWORK COMMUNITY PARTNERSHIP AGREEMENT



This agreement is between

UK Network Facilitator: Spice

Network Host/Main Branch: Chorley Council

Community Network Member/Branch: EUXTON PARISH COUNCIL, EUXTON, CHORLEY

Date: 16 March 2017

Welcome to the Time Credits Network!

We are looking forward to working with you to design, develop and evaluate your Time Credits Network.

This agreement identifies the Partners, defines their commitments and responsibilities, and outlines the values and principles of the Time Credits project.

Partners

UK Network Facilitator: Spice

The charity Spice supports a network of Time Credit systems and partners across the UK.

Network Host / Main Branch: [Chorley Borough Council]

is the Host organisation for the local Time Credits Network. They are responsible for the local administration of the programme, and provide the funding and strategic leadership to make sure that the programme meets local needs. The Network Host acts as the 'Main Branch' for the Time Credits. They also provide a range of activities and services that members can access with Time Credits.

Your local Time Credits Facilitator [Caroline Jarvis] is based within the Host organisation and is dedicated to supporting local organisations to set up and facilitate the Time Credit Network.

What are Time Credits?

Time Credits are a tool for building communities. They support individuals to become more connected to each other and to their local services. Time Credits encourage and celebrate the time that people give to their communities.





Key things you need to know about Community Time Credits

- 1 hour = 1 hour one hour given by a community member is worth one Time Credit
- Time Credits are given for active contributions and not to reward good behaviour or attendance.
- Time Credits are always worth 1 hour of activities. They do not have a cash value.

Spending Time Credits

All spending opportunities are calculated in the same way as earning opportunities i.e. 1 time credit = 1 hour of activity. Credits can't be used to access discounts or be exchanged for goods. Members of the Time-credits Network can spend their credits in the following ways:

- 1. On an activity at the place where the credit was earned
- 2. On other local activities and opportunities
- 3. As a gift or thank you to someone else
- 4. Somewhere else in our UK network

We will support you to identify and develop opportunities for members to spend Time Credits in your organisation. These opportunities:

- provide new ways for your members to connect with one other and celebrate their participation together
- reinforce the idea of give and take (reciprocity)
- help to build a diverse network of opportunities in the local community

• bring local groups together





front of note: image chosen by members back of note: Spice branding of the local community

Your members can spend their Time Credits across the Spice UK Network.



What are you agreeing to?

Time Credits operate via a set of values that provide the basis for designing and running a Time-credit system.

1. Your commitment: values

As a Time Credits Network member, you are making a commitment to support these values in both theory and practice. They are:

Community Time Credits values	Practical Commitment from your community group/organisation
Everyone has something to give	Work with community members/service users to identify a menu of ways that community members can earn credits which caters for different skill-sets and levels of access.
Everyone's time is equal	Recognise that all community members' time is worth the same, no matter what activity they are doing to earn a Time Credit. 1 hour contributed is always worth a 1 hour Time Credit.
Reciprocity	Provide opportunities for people to spend credits in your organisation as a way of saying thank you for the time they have given.

2. Your commitment: staff and administration

- As a Time Credits Network member, you are making a commitment to:
 Provide training for all staff and volunteers about Time Credits. (Spice are happy to provide support to help you with the training.)
 Identify a member of staff or key volunteer who will be responsible for the day-to-day running of Time Credits, including the administration.
- Complete the administration and monitoring requirements according to the guidance.
- Keep the Time Credit currency notes in a secure location.

What support will you receive?

Your Network Host's commitment

Your Network Host commits to providing support to design and run your Time Credits initiative including:

- · designing the project
- · developing earning and spending opportunities
- training in both paper and online administration systems
- support to develop simple ways to evaluate the impact of Time Credits
- general staff and/or volunteer training to help you run the project/initiative.

Provision of Time Credit currency

They will also provide you with Time Credit currency notes in exchange for monitoring information about how the credits have been earned and spent.



The commitment from Spice

As your UK Network Facilitator, Spice commits to the following:

Network support

- provide support and training for the host organisation
- continue to develop a broad range of Time Spend partners in line with size of the project and in balance with the locally-designed and delivered spend opportunities provide information about national network partners
- provide administration systems and online system via the host organisation
- facilitate UK-wide network events to publicise local networks

Safeguarding and liability

All organisations in the Network are responsible for all their own activities and processes and need to follow their own organisations policies and procedures in all Time Credit activities. Neither the Network Host nor Spice are liable for any damages that occur in the course of activities run by your organisation or members that are using Time Credits.

Publicity

Time Credits are a great way of highlighting the work of your organisation, and as a Network Member it is important to tell people about your participation so that community members know how they can get involved. We ask that you:

- display relevant publicity material to promote community Time Credits in print and on your website
- provide people with details of where they can spend Time Credits at the point they earn them
- give permission to the Host organisation and Spice to use your logo where appropriate to promote Time Credits
- help us to collect case-study stories so that we can tell others about your successes

How long does this agreement last?

This agreement will stand for an initial term of 12 months, starting from the date stated on page 1.

What happens if things aren't working out?

The commitments that will ensure Time Credits are a successful tool for building community engagement are outlined above. If you are having trouble meeting any of these, or if you feel that the Network Host, or Spice, are not meeting their commitments, please let us know so we can support you / put things right.

If things still aren't working out and/or we aren't able to resolve issues, then your membership of the Time Credits network can be withdrawn in writing by any party, at any time.



Thank you for working with us to build stronger communities.

Spice Time Credits Network
Community Partnership Agreement
on behalf of Community Group:
Signature:
Print name:
Position:
Date:
On behalf of Network Host / Main Branch:Chorley Council
Signature:
Print name:
Position:
Date:
On behalf of Spice: UK Network Facilitator / Project Manager
Signature:
Print name:
Position:
Date:

8. <u>Honouring Residents with Outstanding Achievements</u> Discuss creating a scheme and method of honouring villagers who have made

outstanding contributions or have achieved awards, in the past and recently.

This has been discussed in an informal way when we heard of a resident receiving the Legion D'Honneur Award a few months ago then at the end of the February meeting - Members discussed the idea of a 'freeman' of the village scheme and Clerk mentioned the idea of the volunteer star award each newsletter.

Another resident was identified locally who was the only member to return from WWII from the flying Horsa Gliders squadron.

Legislation provides for honorary titles of 'Freeman' in Section 249 of the Local Government Act 1972 (c. 70)

And describes that these are people who:

"(a)persons of distinction, and

(b)persons who have, in the opinion of the authority, rendered eminent services to that place or area."

The mechanism in legislation to bestow this honour is:

"(8)A resolution under subsection (7) above must be passed—

(a)at a meeting of the relevant authority which is specially convened for the purpose and where notice of the object of the meeting has been given; and

(b)by not less than two-thirds of the members of the relevant authority (or, in the case of charter trustees, of the trustees) who vote on it.

(9)A relevant authority may spend such reasonable sum as it thinks fit for the purpose of presenting an address or a casket containing an address to a person on whom the authority has conferred the title of honorary freeman or honorary freewoman under subsection (5) above.

(10)The admission of a person as honorary freeman or honorary freewoman does not confer on that person any of the rights referred to in section 248(4) above."



UPTOWN PARISH COUNCIL

The Chairman

Councillor William Shaw

At a meeting of the Council of the Parish of Uptown duly convened and held in the Council Chamber at the Town Hall, on the 28th day of May, two-thousand and ten.

It was Unanimously Resolved:-

that the Council confer on

JAMES HENRY SHAW

The Honorary Freedom of the Parish

In recognition of the eminent, valuable and devoted services which he has rendered to the former Uptown Parish as a Member of the Council during which periods he held the high office of Chamban or the Upton District for the Municipal Year 1971 to 1972 and office of Leader of the Uptown Parish Council from 1974 to 1983 and 1984 to 1986.

The Common Scale of the Uptown Parish
Was hereunto affixed in the presence of

Chairman

SHAW

Clerk

Item 9

9. Wikipedia Euxton Entry

Euxton's entry on Wikipedia does have a few updates which need to be put forward, MT proposes Council should submit some corrections, see entry at www. wikipedia.org/wiki/Euxton (Item 9)

https://en.wikipedia.org/wiki/Euxton

This is a copy of the text only, there are photos on the site also

Euxton (<u>''ekstən/ EX-tən</u>) is a village and <u>civil parish</u> of the <u>Borough of Chorley</u>, in <u>Lancashire</u>, England. The population of the civil parish as taken at the <u>2011 census</u> was 9,993. The village is situated just to the south of <u>Chorley</u>, and to the west of <u>Clayton-le-Woods</u>.

Euxton is around 2.5 miles from East to West and 2 miles North to South. The village is made up of several areas including Runshaw Moor, Balshaw, Shaw Green, Daisy Hill, Buckshaw, Pincock, Primrose Hill, Glead Hill, Dawbers, Spout Hillock and Packsaddle.

History

Euxton's original village settlement in Pincock was based near the ford over the River Yarrow, along the route of the old Roman road $\underline{\text{Watling Street}}$ - now the $\underline{\text{A49 road}}$ - that runs through the length of the village, from Pincock to Packsaddle.

Demonstrating its significance, Euxton had a market charter granted in 1301 by Edward I and whilst the area was called Euxton, the township was called Euxtonburgh. [2]

The manorial seat was Euxton Hall owned first by the Molyneux family and later by the Anderton family. A new manor house is said to have been built in the early 16th century by Hugh Anderton (1466-1516/17). It's likely that the manor would have been located closer to the parish church. A new hall was built by William Anderton (c.1708-44) in 1769 and rebuilt on the same site but on a grander scale in 1850. Euxton Hall is now a private hospital and is made up of the lower ground floor of hall as the upper floor was demolished following a fire. [3]

Charles II lodged at Euxton Hall in 1651 when on his way south to Worcester, [4] he is said to have drank water from the stream at the edge of Euxton describing it as "Cul Beck" or cool brook giving it its name, from whence the area takes it name. [5]

The hall had three lodge houses, one at the bottom of Chapel Brow, one at main gates of Euxton Park on Wigan Road and one on Dawber's Lane which is now much extended and known as Dower House. The centre of the village later moved from the old ford to be closer to Euxton Hall and its chapel (now Euxton Parish Church).

Whilst the oldest extant building is believed to be the Parish Church and although Euxton Hall is likely to be older in places, dating back to 1662, Armetriding Farm is believed to be the oldest dwelling house. [6] However one of the most significant buildings is <u>Buckshaw Hall</u>, an H-plan two-storey timber framed property on a sandstone base, with both brick and wattle and daub infilling and a slate roof.

Item 9

<u>Euxton Hall Chapel</u> was designed by architect <u>E. W. Pugin</u> (1834–1875),^[7] and built in 1866 as a private chapel for the Anderton family who lived in Euxton Hall.

Early Industry

Euxton Hall, which was a significant stately residence, now acts as a private hospital and is half its former glory, with the second storey being removed in the latter half of the nineteenth century along with its grand colonnade. Euxton Hall's 19th Century gatehouses can be seen at the bottom of Chapel Brow, near the <u>parish church</u> whilst the other gatehouse can be seen at the entrance of Euxton Hall Gardens. Earlier Gateouses were previously located on Dawbers Lane and Runshaw Lane. Balshaw Lodge, which has recently been redeveloped, was originally built as guest lodgings for the hall.

There was a large Royal Ordnance Factory (ROF Chorley) built here in the buildup to World War II (Nevell et al., 1999). At its peak the factory employed over 40,000 people, and had its own railway station. It was probably the biggest munitions filling factory in the world, and it is said that the bouncing bombs used in the Dambusters Raid were made there. ROF Chorley later came under the ownership of British Aerospace, and in subsequent years was closed down with the land being sold. In the early 2000s the former ROF Chorley site was effectively flattened and sanitised, so that the land could be transformed into the new Buckshaw Village.

Modern Industry

Plans by <u>Tarmac</u> to operate a <u>sand quarry</u> near the village were approved in August 2008 by a planning inspector. The quarry, to be located between Runshaw Lane and Dawbers Lane, had been proposed for ten years and is opposed by the village council, and by local residents, some of whom set up an action group, Euxton Residents Against Sand Extraction (ERASE), due to its impact on health, traffic and environment locally. The quarry has permission to operate for 15 years. [8]

Euxton is home to three listed railway bridges, Pincock Bridge, Old Station Bridge (Wigan Road) and Bay Horse Brow (Euxton Lane). There is also a bridge on School Lane.

Estates and Public Houses

The village also has seven public houses; The Talbot, The Euxton Mills, The Railway at Euxton, The Bay Horse, The Traveller's Rest, The Plough and The War Horse (in the <u>Buckshaw</u> part of Euxton).

Euxton has several large housing estates, particularly in the eastern half of the village built in the late 1960s by <u>Trevor Hemmings</u>. The Talbot Estate lies to the East of Euxton and the Greenside Estate to the North on Runshaw Lane.

Newer housing estates include Wentworth Drive to the North East of the village and Church Walk and Park Avenue to the West.

Transport

Euxton has two railway stations. It's connected to <u>Liverpool</u> and <u>Preston</u> via the <u>West Coast Main Line</u> at the <u>Euxton Balshaw Lane railway station</u> and to Chorley and Manchester via Buckshaw Parkway railway station.

Item 9

In 1997, <u>Euxton Balshaw Lane railway station</u> was re-opened after a gap of some 30 years. It is on the <u>Preston</u> - <u>Wigan West Coast Main Line</u>. The nearby station, <u>Buckshaw Parkway</u> was opened in 2011 to serve the new <u>Buckshaw Village</u> development, and is on the Preston - <u>Manchester line</u>.

In addition <u>Stagecoach Merseyside & South Lancashire</u> operate the **Route 109** through the village to provide a connection to <u>Chorley</u>, <u>Leyland</u>, <u>Clayton-le-Woods</u> and <u>Preston</u>. The **Route 10, 11, 12 and 16** also ran through Euxton until 2012. Stagecoach also planned to extend the **Route 111** to Chorley via Euxton, however these plans were abandoned after <u>Lancashire County Council</u> removed funding. The **Route 109/A** passes through the North of Euxton past <u>Runshaw College</u>.

Homeswood operate the **Route 347** to Southport bi-hourly on weekdays.

Sport

The former <u>ROF Chorley</u> sports ground was used by <u>English Championship football</u> team <u>Bolton Wanderers F.C.</u> as its training headquarters. On 19 February 2016, the training facility was sold by Bolton Wanderers to Wigan Athletic.

The village is also home to Euxton Corinthians FC, Euxton Villa FC, Euxton Girls FC and Euxton Cricket Club. Euxton Villa FC have a training ground on Runshaw Lane.

See also

• <u>Listed buildings in Euxton</u>

Notes

1.

- "Civil Parish population 2011". Retrieved 16 January 2016.
- • "A brief history of Euxton". Euxton Parish Council.
- • "Euxton Hall Grade II Listing". British Listed Buildings.
- • "Townships: Euxton". British History.
- • "Euxton". Ancestry.com.
- • "History of Euxton". Euxton.com.
- • Hyland, GW. <u>"EW Pugin Gazetteer"</u>. Retrieved 2008-10-03.
 - 8. Marshall, Tyrone (2008-08-15). <u>"Tarmac wins Euxton quarry appeal"</u>. <u>Lancashire Telegraph</u>. <u>Newsquest Media Group</u>. Retrieved 2008-08-23.

References

 Nevell, M., Roberts, J. and Smith, J. (1999) A History of Royal Ordnance Factory, Chorley, Lancaster: Carnegie Publishing, ISBN 1-85936-063-7

External links

- Euxton on chorley.gov.uk
- Quarry battle call to arms Chorley Guardian article
- Google maps overlay of area impacted by the quarry proposal (Area of quarry proposal in Light Red)